

Date: _____

**UTAH DEPARTMENT OF TRANSPORTATION
APPLICATION TO ALTER OR CHANGE A CONFORMING
OUTDOOR ADVERTISING SIGN OR STRUCTURE**

That the undersigned owner of the conforming outdoor advertising sign located on route _____
Milepost _____, in _____ county hereby applies for approval to alter or change said sign or
structure by (show the change in size, lighting, height, material, configuration, etc.)

from the sign or structure as originally inventoried by the Utah Department of Transportation. The original sign is
_____ square feet and measures _____ X _____ feet and will be on _____ poles.

IT IS UNDERSTOOD AND AGREED THAT: Altering or changing of the sign face, configuration, or value and / or
of the structure has not commenced prior to the application. That failure to comply with said rule is a violation of the
Utah Outdoor Advertising Controls and Rules. A supplemental fee of \$100.00 shall be charged in addition to the
\$100.00 application fee if the sign or structure is changed as provided herein prior to or in the process of change at the
time of the inspection and prior to clearance of Step No. 1, and the permittee shall also be subject to court action under
Section 72-7-511. The approved changes listed herein must be completed within 60 days of the clearance date in Step
No. 1 below or this clearance becomes void. The Region / District Permits Officer must be notified when the change is
completed in order to make the inspection provided in Step No. 2 below.

Sign Owner

Land Owner

By: _____
Signature

Address

Sign Address

City State Zip

***** TO BE COMPLETED BY REGION / DISTRICT PERMITS OFFICER *****

Step No. 1 – Approved / Rejected

Supplemental Fee Required – YES / NO

Signed _____
Region / District Permits Officer

Date

Step No. 2 – I certify that I have personally inspected and photographed the sign altering or change as completed.
The change is approved herein.

Signed _____
Region / District Permits Officer

Date

State Inventory Number _____

Receipt of fees acknowledged Cash / Check for \$ _____

Current Permit Number _____